# Sea-Changers Innovation Fund 2024/25

# Application Form

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| Sea-Changers is a volunteer run organisation, and our resources are very limited so please read the **Innovation Fund Guidelines for Applicants** carefully before completing your form and do not attach separate sheets as they will not be read.  **Grant sizes**  We will review all applications after the deadline and may award one or two large grants of up to £10k or several smaller ones depending on the quality and range of applications.  **Higher** **awards will need to be exceptionally compelling to be successful.** Nevertheless, if you do have that confidence in the transformative nature of your project, we will consider applications for these larger sums very carefully.  You can, if you want, submit differing budget scenarios, showing what could be achieved with grants of different sizes under the programme. This is not a requirement, however, and if your project needs a set minimum amount then submitting a single budget is also acceptable (see Section 7 of this form).  **Scottish projects**  Sea-Changers’ Innovation Grant Fund in 2024/25 includes£10,000 to be awarded to projects specifically based in/taking place in Scotland, supported by The William Grant Foundation. It is therefore important that you indicate whether your project or your organisation is based in Scotland.  **In-kind support**  ARC Marine Ltd., one of the Innovation Fund funders is also able to offer in-kind supportto successful applicants where relevant. They can support turning some ideas into prototypes, for example, they have 3D printers, engineering software, Life Cycle Assessment programs for product development, and a team of staff with expertise in science and engineering who, depending on the nature of your application, may be able to offer support. ARC Marine also have 2 vessels.  If you feel that any of your project costs could be met by ARC Marine’s support, then you can indicate this on your application form. If you are unsure and would potentially like to factor their support into your application, please [get in touch](mailto:info@sea-changers.org.uk) with us and we will arrange for a discussion directly with the ARC Marine team.  Fill in all relevant fields of the form, marking any which do not apply as N/A.  Most sections have stated character limits. Please keep to them. Any text in excess of these limits will be disregarded.  Completed applications should be sent to [info@sea-changers.org.uk](mailto:info@sea-changers.org.uk) |

# About you and your organisation

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| **Name of organisation** |  |
| **Are you part of a larger organisation? If so, which?** |  |
| **Organisational turnover (most recent financial year)** |  |
| **Address** |  |
| **Postcode** |  |
| **Website** |  |
| **Contact names (please give details for two contacts)** |  |
| **Contact email addresses** |  |
| **Telephone number(s)** |  |

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| **Is your organisation a registered charity?** | Yes / No (Highlight as appropriate) |
| **If ‘Yes’, what is your charity registration number?** |  |
| **If 'No', what kind of legal entity is your organisation?** |  |

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# Summary of the innovation project, its aims and desired outcomes

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| **Project name** |  |
| **Start and end dates** | Start:  End: |
| **Total amount applied for (at maximum budget)**  This should agree with Section 7 | £ |

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| **Is your proposed project based in Scotland and/or to be conducted mainly in Scotland?** | Yes / No (Highlight as appropriate) |

**Please tell us about the project that the Sea-Changers grant would fund**

Maximum 1000 characters

* **What are the aims of the project?**
* **What will it deliver within the timescale set out above?**

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# How does your project meet Sea-Changers’ Innovation Fund Evaluation Criteria?

1. **Degree of innovation and creativity – please explain how you know your idea is genuinely new?** Max 1000 characters

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1. **Potential for impact on coastal and marine environments and/or species:** Max 1000 characters

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1. **Value for money:** Max 1000 characters

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1. **Deliverability and Scalability**: Max 1000 characters

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# How will you evaluate the success or failure of your innovation project? Max 1000 characters

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# How will you publicise Sea-Changers’ funding of this project?

# Max 1000 characters

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1. Sea-Changers is keen to promote collaborative working between organisations. How will your findings or data be shared with others? Max 1000 characters

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# Project budget and resources

1. Please provide a detailed project budget itemising your costs and showing how the money you are applying for will be spent under differing award amounts. **If you have one single viable minimum budget, you need only complete a single column**.

Remember: awards in the region of £10,000 will need to be exceptionally compelling to be successful as the panel will ideally be seeking to support multiple projects from the funds available.

We will not consider any application that does not include a **clear and detailed** budget.

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| **Item** | **Higher budget scenario (max £10k)** | **Mid budget scenario** | **Minimum budget** |
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| **TOTAL**  This should agree with Section 2 |  |  |  |

**Please add more rows if necessary.**

1. If you have given multiple budget scenarios, please explain the extra value / better outcomes that will be gained for the larger amount(s) applied for. Max 1000 characters
2. Might your project benefit from in-kind support that could be provided by ARC Marine Ltd.? If so, please describe how you think they could support you[[1]](#footnote-1).Max 1000 characters

# Organisation background

1. **Please provide some background information about you (if you are leading the project) and / or your organisation including any relevant experience in:**

* **innovation based activities**
* **marine conservation related work or research**

Max 1000 characters

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1. **If your organisation is part of a larger parent organisation, why is the parent organisation not (fully) funding the project?** Max 500 characters

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# Where did you hear about the Sea-Changers Innovation Fund?

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| **Application Checklist**  Before you submit your application please check the following:   * Have you read through the Innovation Grant Guidelines regarding who can apply and ensured that you/your project meet our Eligibility Criteria? * Have you ensured your contact information is correct and up to date? * Have you filled in all relevant sections of the form including a fully itemised budget? * Have you read the Terms and Conditions on the next page?   Thank you for taking the time to submit your application.  Please direct questions regarding applications and send completed application forms to:  [info@sea-changers.org.uk](mailto:info@sea-changers.org.uk) |

**Terms of Sea-Changers grant offers**

If we do make you a grant offer, you/your organisation would need to agree to the following terms and conditions:

* The grant is to be used as specified in your application including any stipulations set out in the formal grant offer from Sea-Changers or otherwise agreed with us.
* Any unspent grant must be returned to Sea-Changers within a reasonable timeframe from the project end date.
* If the project does not run at all the entire grant must be returned in a timeframe to be agreed with Sea-Changers.
* You agree we are entitled to suspend or terminate the grant and/or require you to repay all or any of the grant in any of the following situations.
  + The grant is used in any way other than as approved by us or fails to comply with any of these Terms and Conditions;
  + No progress is made in the project or it seems unlikely to achieve the objectives agreed with us;
  + You provide us with false or misleading information either on application or after award of the grant;
* We will not increase the grant if you spend more than the agreed budget.
* You agree to keep accurate and relevant records about your project and provide us, on request, with copies of those records including evidence of expenditure of the grant, such as original receipts and bank statements;
* You agree at all times to comply with relevant legislation, regulations and best practice including, as appropriate:
  + Safeguarding of children and vulnerable adults
  + Health and Safety requirements including risk assessments
  + Commercial vessel legislation - MCA MGN280 or other relevant standards
  + Data Protection laws and regulations including GDPR.
* You are happy for us to publicise our funding of your project on our website or social media channels.
* You will endeavour to provide good quality photographs of project activities and/or outcomes and give permission for us to use them on our website or social media channels and to share with our funding partners for their use (with full accreditation to your project).
* You acknowledge Sea-Changers’ funding of your project in project-related publicity including on your website and relevant social media posts.
* You complete an evaluation form once the project is completed.
* These terms and conditions will continue to apply until the project has been fully completed and evaluated.

1. Please see supporting guidelines for further information. [↑](#footnote-ref-1)